



# Sample Submission Form

Date

USDA APHIS - Import Permit #- 526-23-348-28831 & Interstate Permit #- 526-23-349-29969

## Customer Information

Customer Name	<input type="text"/>		
Company/Organization	<input type="text"/>		
Address 1	<input type="text"/>		
Address 2	<input type="text"/>		
City	<input type="text"/>	State <input type="text"/>	Zip <input type="text"/>
Phone	<input type="text"/>	Fax <input type="text"/>	
Email	<input type="text"/>		
Special Instructions	<input type="text"/>		

## Billing Information

PO/ Standing Order Number	<input type="text"/>		
Company/Organization	<input type="text"/>		
Attention	<input type="text"/>		
Address 1	<input type="text"/>		
Address 2	<input type="text"/>		
City	<input type="text"/>	State <input type="text"/>	Zip <input type="text"/>
Phone	<input type="text"/>	Fax <input type="text"/>	
Email	<input type="text"/>		

For credit card payments please call +1 510 785 2564 ext 5 and have your invoice number ready . Please note that the pricing is subject to change, and additional fees may apply depending on your sample requirements, such as PCR optimization or fees for failed samples.

Sample Types	Services	Rush Levels (DNA, MALDI)
Bacteria	DNA Sequencing	(bacteria, fungi, yeast)
Yeast	MALDI-TOF	(bacteria, fungi, yeast)
Fungi	Dual ID	(MALDI + DNA)
	Multiomic ID	(MALDI + DNA + Phenotypic)
	DNA Full Gene Sequencing	(bacteria only)
	Phenotypic ID	(bacteria, fungi, yeast)
	Phenotypic Classification	(bacteria, yeast)
	Enumeration (TPC)	(bacteria, yeast)
		For turnaround or service requests not listed here, please contact us at <a href="mailto:labservices@biolog.com">labservices@biolog.com</a>

**To submit samples, monitor status, and access reports, kindly sign up for our client portal.**

# Shipping Instructions

1. Cultures must have adequate growth. We accept samples that are not pure, as we offer purity streaking. Biolog Lab Services accepts agar plates, slants, broths, powders, capsules, filter plates, DNA extracts, etc.

NOTE: International Customers must contact Biolog Lab Services prior to shipments for instructions, see Terms and Conditions.

**PLEASE NOTE: BIOLOG LAB SERVICES CANNOT ACCEPT DIRECT SPECIMENS OF HUMAN OR ANIMAL ORIGIN, BLOOD OR BODILY FLUID, RISK GROUP 3/4 MICROORGANISMS (<https://my.absa.org/Riskgroups>), OR KNOWN OR SUSPECTED SELECT AGENTS (<https://www.selectagents.gov/Selectagentsandtoxinslist.html>)**

2. Label samples with your Customer code.

3. Samples must have primary and secondary containment with absorbent material for liquids.

According to our USDA/APHIS PPQ 526 permit to receive unknown Biological agents: *Isolates must be in a securely closed, watertight primary container (e.g. test tube or parafilm petri dish). A secondary, durable, watertight container must be used (e.g. Ziploc bag). Multiple primary containers may be placed into a single secondary container. If liquids are being sent, then the space between the primary and secondary containers must have sufficient absorbent material (e.g. paper towels) to absorb the entire contents of the primary container(s). Samples must then be enclosed in an outer shipping container of corrugated fiberboard, corrugated cardboard, or other sturdy container of equivalent strength.*

4. Include a Sample Submission Form (SSF) from our website ([www.biolog.com/labservices](http://www.biolog.com/labservices)) with the samples.

5. Send samples via priority overnight service. If they are Same Day priority samples, Customers must specify an 8:00am EST delivery (e.g. FedEx First Overnight or UPS Early AM) in order to receive results by End of Business (EOB).

6. Send packages to:

**Biolog Lab Services  
225 Corporate Blvd, Suite E  
Newark, DE 19702  
(302) 737-4297**

All testing is performed at the Newark, Delaware site.

#	Customer Sample Code	Organism Type	Service	Rush Level	Additional Services / Comments
1					
2					
3					
4					
5					
6					
7					
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11					
12					
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22					
23					
24					
25					

#	Customer Sample Code	Organism Type	Service	Rush Level	Additional Services / Comments
26					
27					
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