# biolog

#### **Biolog Inc.**

21124 Cabot Blvd. Hayward, CA 94545 (800) 284-4949

#### Lab Services

225 Corporate Blvd., Suite E Newark, DE 19702 (302) 737-4297

## Instructions for Sending Biolog Samples Using USDA PPQ 526 Permit Number: 526-23-348-28831

### 1. Before you ship:

**Contact us to have a PPQ Form 599 Red/White label assigned to you.** The label must be affixed to the exterior of the package before shipping, and the same label can be re-used for future shipments.

#### 2. Package Preparation:

Ensure that all samples are securely packaged to prevent leakage or damage during transit. Use appropriate containers that comply with international shipping regulations and are properly labeled with the necessary information. Contact your carrier for more information.

#### 3. Required Documentation:

**Include a copy of our submission form, with our permit number, inside the package.** Make sure that the submission form includes a detailed list of contents, specifying the type (bacteria, fungi, yeast) and quantity of each sample. Genetically modified organisms, and human and animal pathogens are not permissible for importation. Ensure the accuracy of all information provided. Complete the necessary paperwork for international shipping, including customs declaration forms.

#### 4. Labeling and Marking:

Clearly label the package with a PPQ Form 599 Red/White label and ensure that the shipping label has our full address: 225 Corporate Blvd Suite E Newark DE 19702. If applicable, label the container to designate that biological specimens are contained in the package.

### 5. Shipping and Tracking:

Select a shipping method that ensures the samples will be delivered within the required timeframe and under appropriate conditions

(such as temperature control if necessary). Record the tracking number for the shipment to monitor its progress and ensure timely delivery.

### 6. Follow Up and Confirmation:

As you get shipping updates, contact us to confirm receipt of the samples.

#### 7. Further Assistance:

In case of any questions or concerns regarding the shipment process or compliance with the USDA permit, reach out to the relevant authorities or regulatory bodies for guidance and assistance.

Note: These instructions serve as a general guideline. Specific regulations and procedures may vary based on the nature of the samples and the countries involved. Always consult with appropriate authorities and comply with all applicable regulations